

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT ONE JESSIE MEDLIN, PRESIDING

October 17, 2016

A. CALL TO ORDER

The October 17, 2016 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Lee Caldwell gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZENS REMARKS & PRESENTATIONS

1. Judge Bobby Chamberlin – Supreme Court Candidate

Judge Bobby Chamberlin addressed the Board asking for their support in the upcoming Mississippi Supreme Court race. Judge Chamberlin stressed the importance of the Supreme Court Justice position and that he is the only candidate from anywhere near this area. He stated he knows the law, wants to call the cases fairly, and give good legal opinions from the Supreme Court.

Supervisor Gardner thanked Judge Chamberlin for the job he does in DeSoto County and stated this Board will miss him here if he wins the election.

Supervisor Caldwell stated Judge Chamberlin has done a great job in DeSoto County, he helps people all the time, and she is very impressed with the Adult Drug Court that Judge Chamberlin started. She reminded the audience that the drug court is self-sufficient, and taxpayers do not pay for any of it. Judge Chamberlin stated he is very pleased with the results of the drug court and the lives for which it has made a difference.

Supervisor Medlin stated he appreciated the work Judge Chamberlin did with the Board as the Board Attorney many years ago, what he continues to do, and what he stands for.

E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Jessie Medlin asked if there was anyone who wished to add or delete items to the Agenda.

a. Board Attorney Tony Nowak requested to add the following for consideration for Executive Session:

Potential Litigation – Floyd Robertson/Lake Cormorant Park – (Executive, J.2.b.)
Litigation, Standard Construction (Executive, J.3.)

- b. County Administrator Vanessa Lynchard requested to add the following:**
 Judge Bobby Chamberlin – Supreme Court Candidate (Citizen Remarks, D.1.)
 Contract Administrator – Election Commission – John Beale – Auto Renewal (Consent, F.6.b.)
- c. Grant Administrator Tanner Kuntz requested to add the following:**
 Approval for Board President to Sign Close Outs on FY16 Occupant Protection and DUI Grants (New, I.3.d.)
- d. County Administrator Vanessa Lynchard requested to delete the following:**
 Make Part of the Minutes – List of Sheriff’s Unmarked Cars (Consent, F.3.) Mrs. Lynchard stated this item needs to wait until the vehicle inventory is completed.
 Handicap Compliance Grievance Committee – Supervisor Medlin stated the Board members are ready to make their appointments so this item needs to stay on the agenda. (Old, G.3.)
 Holiday Pay (G.8.)

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting’s Consent Agenda:

- 1. Publication of Board Proceedings**
- 2. Office of Finance & Accounting**

- a. Budget Amendments** – Animal Services, Region IV Nfusion Grant, IT, Sheriff, Tax Assessor, County Property/Liability Insurance/Ending Cash, Admin Services/Procurement, Finance & Accounting, Facilities, Sheriff, EMA Task Force Grant, Facilities Projects/Chancery Clerk Land Records, Capital Projects/Aviation Project, GIS, Planning & Animal Services

		Fund/Department #		001-445			
		Date:		10/17/2016			
(1)	Animal Services						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	Revenue Increase						
001-000-370	Animal Shelter Donations	\$ -	\$ -	\$ 104.00		\$ 104.00	
	Expense Increase to offset revenue						
001-445-698	Canine Supplies (food)	\$ 2,067.44	\$ 20,250.00	\$ 14.00		\$ 20,264.00	
001-445-696	Pharmacy Supplies (medicine)	\$ -	\$ 1,770.00	\$ 60.00		\$ 1,830.00	
001-445-921	Other Cap Outlay Under \$5000 (shelter needs/impvs)	\$ -	\$ 5,000.00	\$ 30.00		\$ 5,030.00	
Reason for Request: (Show detailed justification)		To budget for donation given and to be used towards various shelter expenses.					
		Fund/Department #		075-422			
		Date:		10/17/2016			
(2)	Region IV Nfusion Grant						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	Revenue Decrease						
075-000-387	Transfer in from Govt Funds	\$ -	\$ 219,534.00		\$ 30,163.00	\$ 189,371.00	
	Ending Cash Decrease to offset revenue						
075-999-999	Ending Cash	\$ -	\$ 219,534.00		\$ 30,163.00	\$ 189,371.00	
Reason for Request: (Show detailed justification)		To true up budget amounts based on what was actually spent out of FY 2016 Budget versus what needs to be carried forward as to not overstate revenues or expenses.					

	Fund/Department #	001-152 & 200				
	Date:	10/17/2016				
(3)	IT Dept & Sheriff Dept					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-200-924	Computer Hardware and Software	\$ 2,163.13	\$ 30,000.00		\$ 1,842.00	\$ 28,158.00
001-152-924	Computer Hardware and Software	\$ -	\$ 233,500.00	\$ 1,842.00		\$ 235,342.00
	TOTALS		\$ 263,500.00	\$ 1,842.00	\$ 1,842.00	\$ 263,500.00
Reason for Request: (Show detailed justification)	Transfer funds to IT dept from Sheriff dept to cover cost of additional licensing fees for the Sheriff dept paid out of the IT dept's budget.					
	Fund/Department #	001-103				
	Date:	10/17/2016				
(4)	Tax Assessor					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-103-476	Meals and Lodging	\$ 445.00	\$ 2,400.00		\$ 600.00	\$ 1,800.00
001-103-919	Furn/Office Equip - Under \$5000	\$ 400.08	\$ 1,203.00	\$ 600.00		\$ 1,803.00
	TOTALS		\$ 3,603.00	\$ 600.00	\$ 600.00	\$ 3,603.00
Reason for Request: (Show detailed justification)	To add additional funds to the capital purchase line item for a new typewriter that just now needs to be replaced that is broken.					
	Date:	10/17/2016				
(5)	County Property/Liability Insurance / Ending Cash					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-106-959	Expense Decrease in Insurance Dept					
	Special Item / Claim - Sheriff Firing Range	\$ 28,963.00	\$ 353,215.00		\$ 13,897.00	\$ 339,318.00
	Ending Cash Increase to offset expense					
001-999-999	Ending Cash	\$ -	\$ 30,010,236.00	\$ 13,897.00		\$ 30,024,133.00
	TOTALS		\$ 30,363,451.00	\$ 13,897.00	\$ 13,897.00	\$ 30,363,451.00
Reason for Request: (Show detailed justification)	To true up budget amounts based on what was actually spent out of FY 2016 Budget versus what needs to be carried forward as to not overstate expenses.					
Requested by:	Andrea Freeze					
	Fund/Department #	001-120				
	Date:	10/17/2016				
(6)	Admin Services/Procurement					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-120-402	Deputies/Assistant Managers	\$ 2,541.60	\$ 67,296.00	\$ 658.00		\$ 67,954.00
001-120-404	Office Clerical	\$ 3,572.80	\$ 97,823.00		\$ 233.00	\$ 97,590.00
001-120-439	Other Service Employees	\$ 1,371.36	\$ 17,200.00		\$ 225.00	\$ 16,975.00
001-120-465	State Retirement Matching	\$ 1,465.84	\$ 38,240.00	\$ 32.00		\$ 38,272.00
001-120-466	Social Security Matching	\$ 701.04	\$ 18,900.00	\$ 16.00		\$ 18,916.00
001-999-999	Ending Cash		\$ 30,024,133.00		\$ 248.00	\$ 30,023,885.00
	TOTALS		\$ 30,263,592.00	\$ 706.00	\$ 706.00	\$ 30,263,592.00
Reason for Request: (Show detailed justification)	To correct clerical error. When figuring correct payroll budget numbers it was realized an employees pay was not figured correctly to account for the increase amount.					
	Fund/Department #	001-121				
	Date:	10/17/2016				
(7)	Finance & Accounting					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-121-402	Deputies/Assistant Managers	\$ -	\$ -	\$ 47,892.00		\$ 47,892.00
001-121-404	Office Clerical	\$ 3,869.60	\$ 108,954.00		\$ 47,892.00	\$ 61,062.00
	TOTALS		\$ 108,954.00	\$ 47,892.00	\$ 47,892.00	\$ 108,954.00
Reason for Request: (Show detailed justification)	To fund correct line item for employee classification.					
	Fund/Department #	001-151				
	Date:	10/17/2016				
(8)	Facilities Management					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-151-641	Building Supplies	\$ 11,831.00	\$ 95,000.00		\$ 10,000.00	\$ 85,000.00
001-151-924	Computer Hardware & Software	\$ -	\$ -	\$ 5,000.00		\$ 5,000.00
001-151-928	Hand Held Power Tools	\$ -	\$ -	\$ 5,000.00		\$ 5,000.00
	TOTALS		\$ 95,000.00	\$ 10,000.00	\$ 10,000.00	\$ 95,000.00
Reason for Request: (Show detailed justification)	To accurately account for computer equipment for the jail and to track hand held power tools as capital outlay items.					

		Date:	10/17/2016					
(9)	Sheriff Department							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
001-220-594	Other Contractual Services	\$ 770.00	\$ 500.00	\$ 500.00		\$ 1,000.00		
001-220-620	Classification Supplies	\$ -	\$ 3,500.00		\$ 500.00	\$ 3,000.00		
001-202-444	Fugitive Officers	\$ 16,198.68	\$ 388,719.00	\$ 44,500.00		\$ 433,219.00		
001-202-433	County Patrol Deputies	\$ 114,493.72	\$ 3,256,417.00		\$ 44,500.00	\$ 3,211,917.00		
TOTALS			\$ 3,649,136.00	\$ 45,000.00	\$ 45,000.00	\$ 3,649,136.00		
Reason for Request:	To account for MS Dept of Health jail inspection fee. (new fee for FY 2017)							
(Show detailed justification)	To transfer officer from Patrol to Fugitive.							
	Fund/Department #		044-280					
	Date:		10/17/2016					
(10)	EMA Task Force Grant							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
044-000-241	Revenue adjusted to account for new grant amount							
	Restricted for Public Safety (overall amount)	\$ -	\$ 103,000.00		\$ 5,000.00	\$ 98,000.00		
	Task Force Grant Portion of above line item	\$ -	\$ 55,000.00		\$ 5,000.00	\$ 50,000.00		
	Expenses adjusted to account for new grant amount							
044-280-503	Cellular Telephone Service	\$ -	\$ 1,500.00		\$ 1,500.00	\$ -		
044-280-546	Other Repairs & Maintenance	\$ -	\$ 2,500.00		\$ 2,500.00	\$ -		
044-280-587	Training & Registration	\$ -	\$ 18,000.00	\$ 14,000.00		\$ 32,000.00		
044-280-594	Other Contractual Services	\$ -	\$ 4,500.00		\$ 4,500.00	\$ -		
044-280-603	Office Supplies and Materials	\$ -	\$ 1,000.00		\$ 500.00	\$ 500.00		
044-280-617	Rescue Supplies	\$ -	\$ 15,000.00		\$ 11,500.00	\$ 3,500.00		
044-280-641	Building Supplies	\$ -	\$ -	\$ 4,000.00		\$ 4,000.00		
044-280-681	Repair and Replacement Parts	\$ -	\$ 2,500.00	\$ 2,500.00		\$ 5,000.00		
044-280-699	Other Consumable Supplies	\$ -	\$ 5,000.00		\$ 1,000.00	\$ 4,000.00		
044-280-921	Other Cap Outlay Under \$5000	\$ -	\$ 5,000.00		\$ 4,000.00	\$ 1,000.00		
TOTALS			\$ 55,000.00	\$ 20,500.00	\$ 25,500.00	\$ 50,000.00		
Reason for Request:	To adjust the line items to correctly match the new approved grant for the EMA Task Force grant # A15HS017T							
(Show detailed justification)								
	Fund/Department #		315-101					
	Date:		10/17/2016					
(11)	2014 Facilities Projects - Chancery Clerk Land Records							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
315-101-510	Chancery Clerk Project - Utilities	\$ -	\$ -	\$ 1,000.00		\$ 1,000.00		
315-101-641	Chancery Clerk Project - Building Supplies	\$ -	\$ 242,629.00		\$ 11,000.00	\$ 231,629.00		
315-101-540	Chancery Clerk Project - Service Calls	\$ -	\$ -	\$ 10,000.00		\$ 10,000.00		
TOTALS			\$ 242,629.00	\$ 11,000.00	\$ 11,000.00	\$ 264,629.00		
Reason for Request:	To correctly budget line items for project expenses.							
(Show detailed justification)								
	Fund/Department #		380-201					
	Date:		10/17/2016					
(12)	Capital Projects - Not bond funds - Aviation Project							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
380-201-540	Aviation Project - Service Calls	\$ -	\$ -	\$ 10,000.00		\$ 10,000.00		
380-201-641	Aviation Project - Building Supplies	\$ 194.46	\$ -	\$ 10,000.00		\$ 10,000.00		
380-201-902	Aviation Project - Buildings	\$ -	\$ 60,200.00		\$ 20,000.00	\$ 40,200.00		
TOTALS			\$ 60,200.00	\$ 20,000.00	\$ 20,000.00	\$ 100,200.00		
Reason for Request:	To correctly budget line items for project expenses.							
(Show detailed justification)								
	Fund/Department #		001- 107,109 & 445					
	Date:		10/17/2016					
(13)	GIS, Planning & Animal Services							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
001-107-402	Deputies/Assistant Managers	\$ -	\$ 55,698.00		\$ 1,061.00	\$ 54,637.00		
001-107-465	State Retirement Matching	\$ -	\$ 53,821.00		\$ 168.00	\$ 53,653.00		
001-107-466	Social Security Matching	\$ -	\$ 27,496.00		\$ 81.00	\$ 27,415.00		
001-109-410	Technicians	\$ -	\$ 97,996.00		\$ 656.00	\$ 97,330.00		
001-109-465	State Retirement Matching	\$ -	\$ 15,433.00		\$ 103.00	\$ 15,330.00		
001-109-466	Social Security Matching	\$ -	\$ 7,496.00		\$ 50.00	\$ 7,446.00		
001-445-436	Enforcement Officer	\$ -	\$ 155,151.00		\$ 1,113.00	\$ 154,038.00		
001-445-465	State Retirement Matching	\$ -	\$ 35,008.00		\$ 175.00	\$ 34,833.00		
001-445-466	Social Security Matching	\$ -	\$ 17,004.00		\$ 85.00	\$ 16,919.00		
001-999-999	Ending Cash	\$ -	\$ 30,023,885.00	\$ 3,492.00		\$ 30,027,377.00		
TOTALS			\$ 30,488,978.00	\$ 3,492.00	\$ 3,492.00	\$ 30,488,978.00		
Reason for Request:	To correct clerical error. When figuring correct payroll budget numbers it was realized an employees pay was not figured correctly to account for the increase amounts.							
(Show detailed justification)								

b. Approval of Transfer of Seized Funds - \$1,472.00

Case #	Date Seized	Receipt #	Amount	Date of Forfeiture
2016-41384	8/18/16	32476	\$ 1,472.00	9/23/16

Transfer from Sheriff-Seized Fund (123-000-139) \$ 1,472.00
 Transfer to Sheriff-Forfeiture Fund (120-000-238) \$ 1,472.00

c. Final Inventory Dispositions – IT

FISCAL YEAR: 2014

~~PRELIMINARY~~ / **FINAL** INVENTORY DISPOSITION

NR = NON REPAIRABLE (COST) H = HUNDREDS
 RR = NON REPAIRABLE K = THOUSANDS

DEPT NAME: IT DEPARTMENT

DEPT #: 152

ASSET #	LOCATION	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
34551	ADMIN BLDG WEST	NORSTAR PHONE SYSTEM	N/A	COUNTY SYSTEMS REPLACED / SURPLUS	07 7K	11-06-13	IT	Gov. Dots	
38228	ADMIN BLDG WEST	NORTEL NETWORKS PHONE SYS	N/A	"	07 18K				
33849	ADMIN BLDG WEST	PANASONIC TELEPHONE SYS	007A84	"	03 3K				
33033	CHAMBERY CLERK	PANASONIC CASAPHONE SYS	244007589	"	03 4K				
31362	COURT CLERK	PANASONIC TELEPHONE SYS	124000472	"	02 3K				
31363	COURTY COURT	PANASONIC TELEPHONE SYS	124000472	"	02 3K				
40019	REC OFF @ GATE	NORSTAR PHONE SYS	N/A	"	09 2K				
32550	EMERGENCY SERVICE	PANASONIC PHONE SYS	SPH011487	"	03 2K				
38012	EMERGENCY SERVICE	ESI 5 CLASS PHONE SYS	2418000028	"	06 3K				
34716	EMERGENCY OFFICE	ESI PHONE SYSTEM	N/A	"	06 3K				
3293	FACILITY	PROSTAR POWER SUPPLY	N/A	"	98 6H				
38170	FACILITY	ESI PHONE SYS	1240000127	"	07 3K				
38260	IT DEPT	NORTEL CORDLESS PHONE SYS	N/A	"	08 8H				
12065	JUDGE COURT	PANASONIC PHONE SYS	344000217	"	98 2K				
39078	JUDGE COURT	ESI PHONE SYS	N/A	"	07 15K				
39480	JURY OPERATOR	PROX SYS / 2ND FL SWING CLOSET	N/A	"	08 2K				
39740	JURY OPERATOR	NORSTAR PHONE SYS	N/A	"	09 4K				
39741	JURY OPERATOR	NORSTAR VOICEMAIL SYS	N/A	"	09 3K				
11175	JURY DEPT	PANASONIC EAS A PHONE SYS	0070000	"	95 2K				
RECALL DEPT SYSTEM LISTED ABOVE (38179) WAS REMOVED AND DISPOSED OF BY THE SYSTEM WAS REPLACED IN 2006.									
34440	JURY DEPT	PHONE SYS	N/A	"	06 11K				
31119	JURY OFFICE	NORSTAR VOICE MAIL SYS	N/A	"	03 4K				
33207	JURY OFFICE	NORSTAR TELEPHONE SYS	N/A	"	03 15K				
34124	JURY OFFICE	TOWNSHIP PHONE SYS	N/A	"	04 3K				
38176	JURY OFFICE	NORSTAR PHONE SYS / JURY	440000000	"	07 3K				
38077	JURY COURT - 08	NORTEL PHONE SYS W/ VOICE	N/A	"	07 5K				
38078	JURY COURT - 08	NORTEL PHONE SYS W/ VOICE	N/A	"	07 5K				

APPROVED AS SURPLUS 11-04-13

1 OF 2 PAGES
FORM UPDATED 05/2013

FISCAL YEAR: 2014

~~PRELIMINARY~~ / **FINAL** INVENTORY DISPOSITION

NR = NON REPAIRABLE (COST) H = HUNDREDS
 RR = NON REPAIRABLE K = THOUSANDS

DEPT NAME: IT DEPARTMENT

DEPT #: 152

ASSET #	LOCATION	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
11188	JURY COLLECTOR	PANASONIC EAS A PHONE SYS	00003207	"	04 3K	11-08-13	IT	Gov. Dots	
38191	JURY COLLECTOR	NORSTAR PHONE SYS W/ VOICE	N/A	"	07 17K				
34556	JURY SVCS BLDG	PANASONIC EXPANSION MODULE	N/A	"	07 5H				
38062	JURY SVCS BLDG	PANASONIC PHONE SYS	N/A	"	07 3K				
41046	JURY SVCS BLDG	NORSTAR COMPACT PHONE SYS	N/A	"	10 2K				

AUTHORIZATION TO DISPOSE SIGNED BY: <i>[Signature]</i> DATE: 10/29/13 PRINT NAME: JORDAN MITCHELL APPROVED BY: <i>[Signature]</i> DATE: _____ PRINT NAME: Andy Albers INV CODE: <i>[Signature]</i> DATE: 10/29/13 PRINT NAME: <i>[Signature]</i>		INVENTORY CODE PRESENT TO BSA: _____ PRELIMINARY: _____ PROPOSED TO BSA: _____ DATE INVENTORY DISPOSED IN ASACC: _____ DATE BSA FINAL APPROVAL ATTACHED: _____	NOTES SYSTEMS ARE BOXED UP AND STORED @ IT DEPT - SOUTHAVEN JUSTICE COURT) LAW SYSTEMS WILL REMAIN IN PLACE. JURY SVCS - DC EXTENSION 31C - HERMANSON (JURY) & PRIVATE VISITATION PHONE / SOUND SYSTEM. UPDATING MADE IN ASACC.
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3. Establish as Part of the Formal Record and Enter into the Board’s Minutes – Unmarked Sheriff’s Vehicle List

This item was removed from the agenda until a full inventory list is available.

4. Office of Procurement

a. September 2016 Procurement Card Purchase for IT – Website Domain Fee \$125

b. Request to Approve Bid Specifications and Solicit Bids for the Purchase of One or More Tandem Axle Dump Trucks – Bid File #17-300-015

5. EMS Monthly Report: September 2016

Number of ambulance runs billed: 163
 Amount billed: \$62,796.00
 Amount collected: \$39,831.75
 Un-collectable amount: \$2,839.38

	Eudora	Lewisburg	Walls
Dispatched Calls:	78	103	69
Refusals:	14	29	17
Standby Only:	4	2	2
Billed:	51	69	40
Other:	9	3	10

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

August 2016
 Number of ambulance runs billed: 128
 Amount billed: \$49,911.00
 Amount collected: \$50,328.38
 Un-collectable amount: \$1516.34

Fiscal Year To Date Collections:
 Number of ambulance runs billed: 1628
 Amount billed: \$594,491.35
 Amount collected: \$424,439.29
 Un-collectable amount: \$30,074.39

6. Contract Administrator –

- a. Election Commission – Daniel Klein – Auto Renewal
- b. Add: Election Commission – John Beale – Auto Renewal

7. Accept Restrictive Donations for Animal Shelter

8. Justice Court Monthly Report – September 2016

Criminal Cases Filed	126
Civil Cases Filed	819
Traffic Tickets Filed	1,077
Total Cases Filed	2,022
State Assessments	\$80,256.00
County General Fund	\$128,690.35
DPS	\$5,625.00
Total Collections	\$214,571.35

BAILIFF PAY

I, Kenneth Payne request \$ 355.00 : pay for serving as civil and criminal court bailiff 5 days per month, as per section 25-7-27(1(e)) and 19-19-8 provided under section 25-3-69 MS Code.

District 1 Judge: Kenneth Payne Dates

Civil	Criminal
45 & 2	5-12-16
840	7-22-16
	8-12-16
	8-15-16
	9-2-16

District 2 Judge: _____ Dates

Civil	Criminal

District 3 Judge: _____ Dates

Civil	Criminal

District 4 Judge: _____ Dates

Civil	Criminal

District 5 Judge: _____ Dates

Civil	Criminal

Constable: A. Payne
 Date: 9/27/16

BAILIFF PAY

I, Bobby Howell request \$ 490.00 : pay for serving as civil and criminal court bailiff 6 days per month, as per section 25-7-27(1(e)) and 19-19-8 provided under section 25-3-69 MS Code.

District 1 Judge: _____ Dates

Civil	Criminal
09-23-16	09-23-16
09-30-16	09-30-16

District 2 Judge: _____ Dates

Civil	Criminal

District 3 Judge: _____ Dates

Civil	Criminal

District 4 Judge: Bobby Howell Dates

Civil	Criminal
09-13-16	09-05-16
09-13-16	09-13-16
09-20-16	09-20-16
09-27-16	09-27-16

District 5 Judge: _____ Dates

Civil	Criminal

Constable: Bobby Howell
 Date: 09-30-16

BAILIFF PAY

I Kath Conbes quest \$ 355.00 : pay for serving as civil and criminal court bailiff 5 Days per month, as per section 25-7-27(1(e)) and 19-19-8 provided under section 25-3-69 MS Code.

District 1 Judge: KC Dates

Civil	Criminal
<u>9-16-2016</u>	

District 2 Judge: _____ Dates

Civil	Criminal

District 3 Judge: Bryant Dates

Civil	Criminal
<u>9-14-2016</u>	<u>9-7-2016</u>
<u>9-28-2016</u>	<u>9-14-2016</u>
	<u>9-21-2016</u>
	<u>9-28-2016</u>

District 4 Judge: _____ Dates

Civil	Criminal

District 5 Judge: _____ Dates

Civil	Criminal

Constable Kath Conbes
Date 9-30-2016

BAILIFF PAY

I Lee Hilde quest \$ 245.00 : pay for serving as civil and criminal court bailiff 3 Days per month, as per section 25-7-27(1(e)) and 19-19-8 provided under section 25-3-69 MS Code.

District 1 Judge: _____ Dates

Civil	Criminal

District 2 Judge: _____ Dates

Civil	Criminal

District 3 Judge: _____ Dates

Civil	Criminal

District 4 Judge: _____ Dates

Civil	Criminal

District 5 Judge: Lee Dates

Civil	Criminal
<u>9/16/16</u>	<u>9/12/16</u>
<u>9/25/16</u>	<u>9/15/16</u>
	<u>9/22/16</u>

Constable Lee Hilde
Date 10/3/16

9. Chancery Clerk Allowance

10. Road Department – Safety Report

Workman Compensation Claims

Please continue to pray for Danny Pool, an employee of the Road Department that was seriously hurt on the job.

Accidents

There have been two (2) incidents of broken glass from debris being thrown from under mowers. 1. On Getwell Rd North of Byhalia. 2. On McIngvale Road north of Slocum Rd.

Kenny Woods
Kenny Woods/ DeSoto County Road Superintendent

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the actions and matters presented in the Consent Agenda.

The motion passed by a vote as follows:

- | | |
|------------------------------------------|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

Supervisor Medlin asked why there were so many budget amendments two weeks into the new budget. Mrs. Lynchard stated that the personnel money is being defined much tighter and a few corrections were made there. The Animal Shelter was for donations received. The Tax Assessor had asked for a \$200 increase in furniture for a new typewriter and they found out it cost much more, so they had to move some money also.

See Exhibit F.

G. OLD BUSINESS

1. Mobilitie Presentation

Mobilitie representative Brett Smith presented a request by Mobilitie to place within the public road right of way intelligent infrastructure, which will bring wireless infrastructure solutions to meet the needs of citizens of DeSoto County. Mobilitie installs poles as a “pipeline” from an established companies “tower”, thru their ‘pole” to the “end user”. This “pipeline” takes the service in a 5 mile radius and thru their pole placement, increases the range to larger than the original 5 mile radius; thus increasing providers service area. Brett Smith stated Mobilitie is looking at 3 locations in DeSoto County. The first location is the intersection of Craft and College with the other 2 locations to be determined at a later date.

Supervisor Caldwell asked where Mobilitie originated. Mr. Smith stated they have 3 main offices in the United States; Los Angeles, Chicago and Atlanta. He also stated they propose to install poles in DeSoto County that would improve connectivity. Supervisor Caldwell asked how many 120’ towers Mobilitie has erected? Mr. Smith stated that information would be on their website, but he did not have it in front of him.

Supervisor Medlin asked if Mobilitie sells space on the “utility” pole to other carriers. Mr. Smith stated that is not Mobilitie’s main objective. Mobilitie poles provide space for cameras and other technology. Supervisor Medlin asked if Mobilitie was looking at rural roads that do not have ROW. Mr. Smith stated they look for ROW as Mobilitie is not interested in purchasing or leasing property. Permit fees are the only fees Mobilitie is interested in paying. Supervisor Medlin asked what Mobilitie’s strategy would be if there was no ROW available at their proposed sites. Mr. Smith stated they do extensive research and do not propose sites without ROW. Supervisor Medlin asked if Mobilitie is an end-user provider. Mr. Smith stated they are not.

Supervisor Gardner asked how many poles Mobilitie has in place now. Mr. Smith stated hundreds. Supervisor Gardner asked if Mobilitie is anywhere else in MS. Mr. Smith stated not yet. Mobilitie is working with MDOT, Tupelo, and Olive Branch. Mr. Smith stated he is going to Lafayette County to file an application. Supervisor Gardner asked Mr. Smith to provide a list of contacts in those areas, as well as where they are currently doing business. Supervisor Gardner asked if Mobilitie agreements are proprietary. Mr. Smith stated fully executed agreements are public information.

Supervisor Russell asked how Mobilitie serves the public. Mr. Smith stated the poles are able to send wireless communications to each other. Poles as small as 75-feet can send wireless signals to each other. Supervisor Russell stated Mobilitie is boosting transmissions. Mr. Smith said poles will assist in areas without service, and help provide carriers with space to the pipeline. Mobilitie is just providing a pipeline to have the ability to increase internet signals. Mobilitie will market to internet providers. Each pole will have 1 antenna on top to provide 4 types of service when the provider attaches to the pole.

Supervisor Caldwell asked if Mobilitie provides high speed internet to the home. Mr. Smith stated their poles are capable, but Mobilitie is not an internet provider. Supervisor Caldwell stated Mobilitie has a Certificate of Need from Public Service Commission, but PSC does not have any authority over antennas. Mr. Smith stated Mobilitie only provides the infrastructure. Carriers will get permission to install utilities.

Supervisor Gardner asked how Mobilitie’s Certificate of Need applies to DeSoto County. Mr. Smith said Mobilitie is seeking treatment as any other public company. Supervisor Gardner said Mobilitie is not providing to the public, they are selling to carriers. Supervisor Lee pointed out that if no carrier subscribed, where would Mobilitie be.

The Board discussed their concern in detail with Mr. Smith about pole locations pertaining to roads, right of way, rural areas and in cities. Attorney Nowak stated the applicable state statute does not give Mobilitie the right to use public row, as the Board of Supervisors give that right.

Supervisor Medlin asked if they would have to go before the Board of Adjustment to ask for a height variance. Mr. Smith affirmed and stated the pole heights can be adjusted within limits. He further stated they have a team of engineers that factor in ground levels to determine pole height.

Supervisor Gardner asked the circumference of the poles. Mr. Smith stated the base is 3 feet. Supervisor Caldwell stated that is a large pole sitting on the ROW and expressed concern for driver safety. Mr. Smith stated the poles are designed to be self-collapsing if struck by an automobile. He

further stated they are working in Tennessee with TDOT on installing guardrails and berms. Supervisor Caldwell also expressed concern regarding the large poles and their relation to property values. She stated as the area becomes less rural, property owners might decide to develop their land and the pole would be detrimental to the value and potential sale of the property. She asked who would pay to move the pole in those cases. Mr. Smith stated they have not encountered this problem. Mr. Nowak stated he thought that would be at the landowner's expense. Supervisor Caldwell asked what if the road needed to be expanded. Mr. Smith stated in the case of road expansion, Mobilitie would move the tower at their expense.

Supervisor Caldwell asked about the installation time. Mr. Smith said it would begin about 6 months after the permit is granted. He stated the install is about 3 days and they would propose closing a single lane of traffic. Mr. Smith also said they would work around the school traffic times. Mr. Medlin asked who will be responsible for directing traffic. Mr. Smith said Mobilitie will provide flaggers. Sheriff Rasco stated he saw this as a major safety problem.

Supervisor Lee expressed concern that Mobilitie would go into subdivisions ROW as they are choosing the sites and not the BOS. Mr. Nowak stated he did not think Mobilitie would be able to go into just any ROW. Mr. Smith stated Mobilitie wants to have a good relationship with DeSoto County, and they could look at alternative locations to serve the County and Mobilitie. He further stated if there were no further site locations they would look at smaller pole options. Supervisor Lee asked if the CON covered federal, state, and local roads. Mr. Smith stated he was not sure.

Supervisor Gardner asked how many employees Mobilitie has at present. Mr. Smith stated they have about 500 to 600 nationwide.

Supervisor Caldwell asked about Mobilitie's growth plan for DeSoto County. Mr. Smith stated right now the plan is to have three 125-ft poles. He further stated, depending on the number of carriers that subscribe, there could be up to 6 poles. Supervisor Gardner asked if the poles require a microwave line of sight. Mr. Smith stated they do and would have to be within a fair distance. He stated he would check the specifics and get that information back to the Board.

Supervisor Medlin stated roads under state aid requirements must have a clearance zone. Mr. Tracy Huffman, State Aid Engineer, stated that clearance is about 10 feet. Road Manager Andy Swims stated the ROW is 53-feet from center at Craft Rd. He pointed out that there would be more than 12-feet of side ROW. Mr. Smith stated Mobilitie would go to the edge of the ROW, as far away from the road as possible. Mr. Swims asked if there would be alternatives. Mr. Smith stated they have about a 20-meter (about 70 feet) radius to work with. He stated anything outside that range would require their RF engineers reassess the whole plan.

Engineering Director Scott Young stated the survey he received from Mobilitie showed the 18.3 feet from the pavement and stated there was a 50-foot leniency. Mr. Smith stated the 50 feet was provided on the same side of the road, and allowed for underground utilities or obstructions.

Supervisor Lee stated the Board of Supervisors knows the county and its needs. He asked how Mobilitie determined where additional service was required, and how they chose the Craft Rd site. Mr. Smith stated their objective is not always to bring service. He said it is sometimes just to set a pipeline. He also stated they look at usage components and whether or not the pipeline is big enough in that area.

Supervisor Russell asked if the poles provided a new technology that was not currently available, as the Board does not want these big towers all over the County serving the same purpose as existing towers. Mr. Smith said they would be expanding the pipeline and they are proposing a pole capable of 5G technology. Supervisor Lee asked if Mobilitie could provide that same technology on private property. Mr. Smith said that would be cost prohibitive.

Supervisor Lee stated Mobilitie is a made for profit company dependent on carriers for revenue. Mr. Smith stated Mobilitie sometimes pays \$1500 to \$2000 per year to jurisdictions.

Supervisor Gardner asked if Mobilitie's business plan is to sell towers. Supervisor Gardner stated that he found a press release from Orange County, CA stating Mobilitie owners sold some towers to a carrier for 2 billion dollars.

Supervisor Lee asked does Mobilitie have exclusive right to do this. Mr. Smith stated there are competitors. Supervisor Lee said we could look for more to come from other companies. Mr. Smith said that could happen if ordinances are not in place to prevent others from coming.

Ms. Lynchard stated Attorney Nowak has found no authority for a wireless carrier to use public ROW and asked by what authority did Mr. Smith, representing Mobilitie, come here today. Mr. Smith disagreed with Mr. Nowak’s opinion on the rights that are granted under the CON. Mr. Smith stated he interprets them to allow Mobilitie to use the ROW the same as any other public utility. Supervisor Russell stated if Mobilitie really stood by that, why they are willing to pay money for that use. Mr. Smith said Mobilitie is willing to comply with what DeSoto County wants.

Supervisor Gardner asked Mr. Smith to explain the relationship between Mobilitie and DeSoto County, as he saw it. Mr. Smith stated the board understands the need for citizens to have access to what Mobilitie provides. He further stated he didn’t think those needs are being met at this time, and Mobilitie is willing to work with the board to find a site that will benefit Mobilitie and the citizens of DeSoto County. Supervisor Gardner stated he has not found one community that has embraced Mobilitie or that they have a good relationship with. He stated other areas are basically doing what this board is doing and wondering why Mobilitie should be allowed into the area. Supervisor Gardner also expressed concern that someone from Mobilitie did not respect the process as explained by the Planning Commission. Mr. Smith apologized for any miscommunication that might have happened. He stated he would get a list for the board where Mobilitie is currently in operation.

Supervisor Caldwell stated the CON based on MS code 77-3-3 PSC does not cover antennas or wireless. She stated Mr. Smith calls Mobilitie a utility, but he said Mobilitie provides an antenna. She restated that the Board does not think Mobilitie has a legal right to come in and use the public ROW. Supervisor Caldwell pointed out this Board has a good relationship with ATT and C Spire; and asked Mr. Smith if he has talked with them at this time. Mr. Smith stated Sprint will be their primary carrier as they are currently underserved. Supervisor Caldwell continued by stating DeSoto County does not have billboards and safety to the citizens of DeSoto County is paramount. Supervisor Lee asked if Mobilitie is a public company. Mr. Smith said Mobilitie is privately owned.

Supervisor Medlin stated the main concerns of the Board are road safety, clear ROW, and an overabundance of future towers.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to take the information provided by Mr. Smith under advisement and authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to review this matter and bring it back to the Board with their findings.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.1.

2. Credit Card Services Agreements – Need Board President Signature

Mrs. Hanks reminded the Board on July 18th they approved permission to move forward with credit card services for GIS, Animal Services, EMS, and Planning through Graphite Merchant Services. She stated Mr. Nowak has seen the contracts and an addendum from him is with each one.

Supervisor Gardner asked if there would be a charge assessed. Mrs. Hanks affirmed. Supervisor Gardner asked if we could post signs so the public will be aware of the charge that will be assessed, and make sure they know the County is required to do so; it is not by choice.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the contracts with Graphite Merchant Services for credit card services at GIS, Animal Services, EMS, and Planning; and to post signs at each department explaining the charges.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Gardner asked if citizens had to be physically in the offices and swipe their cards or if they can call in. Mrs. Hanks said they will have card readers in the field. Supervisor Gardner said he was referring to permits. Mrs. Lynchard stated as things are, people cannot pay online or call in, but there are lots of things that can be changed before the system goes into effect. Mrs. Hanks stated she will make the call to see what services the County will be able to offer.

See Exhibit G.2.

3. Handicap Compliance Grievance Committee Appointees

Supervisor Medlin stated his appointee from the first district is Jackie Samsel.

Supervisor Russell stated his appointee from the third district is Betty Vanvulpen.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the appointees to the Handicap Compliance Grievance Committee from the first and third districts as recommended by Supervisor Medlin and Supervisor Russell.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.3.

4. Parks & Recreation Update

Environmental Services Director and Interim Director of Parks Ray Laughter informed the Board he and Mr. Jarrett had a very productive meeting about things that are going on, and he said they will be very busy. Some of the ongoing projects are finishing the walking trail at Fairview, building the pavilion at Eudora, TAP grant for Hernando DeSoto River Park, and continued work on the Johnson Creek Greenway. Mr. Laughter said he and Supervisor Russell talked a lot while they were at the Keep MS/AL Beautiful conference, and they feel a Greenways Advisory Committee would be beneficial. He stated this committee would be instrumental in getting the cities involved with the Greenways projects. Mr. Laughter stated he is committed to getting the DeSoto County parks in better shape and to continue to grow the Parks program.

Supervisor Russell stated Mr. Laughter will be meeting with Mr. Jim Flanagan to talk about the Greenways and get advice from him. He stated he thinks DeSoto Tourism could play a bigger part. He said Kim Terrell, Desoto Tourism Executive Director, has always been involved, but he thinks she would like to be more involved.

Supervisor Medlin asked how the advisory committee would be set up. Mr. Laughter said they talked about the Parks Director, Supervisor appointments, city appointments, and the County Administrator. Supervisor Russell stated there is momentum going and people need to be in charge and keep it viable.

Supervisor Medlin asked how the Land Trust would affect the progress. Board Attorney Tony Nowak stated most of the Land Trust property is for the Johnson Creek Greenway. He stated the Land Trust secured the land from citizens, and the County obtained easements from the landowners and an

agreement with the Land Trust to use the same property.

Supervisor Gardner stated he would like to hear more about the Greenways Advisory Committee and get an outline about what they would encompass. Mr. Nowak stated when the Recreation District was organized the Board had to describe what their function was. He said the Board would have to amend the board order to take out parks. Supervisor Gardner asked the Recreation Committee to meet and bring their recommendation back to the Board.

Mr. Laughter stated his department will continue to work on getting the parks into good shape. He stated he appreciated the support and resources the Board has provided during this transition.

5. Request to Purchase Vehicles for Road Management & Fleet Management (over \$25,000)

Fleet Manger J.R. Conlee informed the Board that the actual prices came in a little below on most of the vehicles. Supervisor Medlin asked who checked the state contract prices when they are bought from local dealers. Mrs. McLeod stated they are verified through Procurement.

Mr. Conlee stated that the winning bid on State Contract gets a \$400 bonus, but Country Ford is honoring the price even though they will not get the bonus. Mr. Conlee stated he also got quotes from Butch Oustalet Ford in Gulfport, MS, and Watson Quality Ford in Jackson, MS. Mr. Conlee recommends purchasing the vehicles locally from Country Ford in Southaven, MS at the matching state contract price.

The following are the vehicles requested to purchase:

Road Department:

- 2 – Ford Explorers 4x4 SUV at contract price of \$26,304 each – Total of \$52,608
- 2 – Ford F150 Ext Cab S/W Base 4x4 at contract price of \$25,452 each – Total of \$50,904
- 2 – Ford F450 Reg Cab, dual wheel 4x4 at contract price of \$32,950 each – Total of \$65,900

Planning Department:

- 2 – Ford F150 Ext Cab 2WD at contract price of \$21,943 each – Total of \$43,886

Facilities Management:

- 2 – Ford F250 Reg Cab L/W Base 2WD at contract price of \$22,117 each – Total of \$44,234

Environmental Services:

- 1 – Ford F250 Ext Cab S/W Base 2WD at contract price of \$24,166

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to purchase the requested vehicles at state contract price from Country Ford in Southaven, MS as recommended by the Fleet Manager as listed above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.5.

6. Waste Pro Star Landing Rubbish Pit Assignment Agreement

Mr. Nowak stated he changed the existing agreement to change the name. He also stated the introductory paragraph will be amended to say Delta Sanitation of Mississippi/dba Waste Pro of Mississippi, Inc. He said the rest of the agreement will remain the same.

Supervisor Gardner stated the former owner made a lot of commitments, and he wondered if the new group would fulfill those commitments.

Supervisor Russell stated he met with the new owners and they agreed to all those commitments verbally. Mr. Nowak stated the conditional use is bound to the land so the new owners have to honor the road, landscaping and entrance requirements. Supervisor Russell stated they said they will continue to pick up trash on the road, also.

Mr. Laughter stated his department inspects the site monthly, and Mr. David Wright reported from last month's inspection that everything looks the same since the purchase.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to approve the assignment of the existing agreement to Delta Sanitation of Mississippi/dba Waste Pro of Mississippi, Inc.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.6.

7. Library Advisory Board Appointments

Supervisor Jessie Medlin requested approval for his appointments as follows:

Christine Ohrberg (1 year)

Daphne Craig (2 years)

Cindy Winders (3 years)

Supervisor Russell requested approval for his appointments as follows:

Dot France (1 year)

Mrs. Dale Johnson (2 years)

Mrs. P.J. Witherspoon (3 years)

Supervisor Lee Caldwell requested approval for her appointments as follows:

Anna Johnston (1 year)

Bobbie Crider (2 years)

Argusta Walker (3 years)

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to approve the Library Advisory Board Appointments from Districts 1, 3, & 4 as listed above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

8. Holiday Pay

This item was deleted from the Agenda.

9. Election Equipment Bid Discussion

Supervisor Russell asked Mrs. McLeod if this item was to reject the bid because the anticipated money from the State was not made available. Mrs. McLeod affirmed.

Supervisor Medlin stated he worried the vendors would not bid the next time if this bid was rejected.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to reject the bids for election equipment as the funds for the purchase are not available.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.9.

10. Accept Check from Goody's Bankruptcy for Past Due Taxes - \$10,955

Mr. Nowak stated his firm filed a claim on Goody's bankruptcy in 2009 for past due taxes and he received a check in the amount of \$10,955 last week. He requested the Board accept the check.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the check from the Goody's bankruptcy case in the amount of \$10,955 for past due taxes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

H. NEW BUSINESS

1. Business Investment Incentives

a. AmerisourceBergen Drug Corporation: Free Port Warehouse

Supervisor Caldwell said she appreciated AmerisourceBergen working with the Career Tech Center on the east side of the County.

Mr. Flanagan stated AmerisourceBergen is a Fortune 20 pharmaceutical company. He stated the Business Investment Incentive Committee recommends AmerisourceBergen for Free Port exemption.

Mr. Brent Cook, Director of Operations at AmerisourceBergen in Olive Branch, stated they are a wholesale pharmaceutical distributor and they ship all over the world. He said they are very excited about being in Olive Branch. Mr. Cook stated AmerisourceBergen is getting ready for a job fair to recruit for 240 day jobs. He stated they have received over 300 applicants from their first posting.

Mr. Flanagan stated AmerisourceBergen will be back for real and personal exemption consideration at a later date.

Supervisor Gardner asked if their headquarters was in Pennsylvania. Mr. Cook affirmed. He stated they have 2 buildings in Olive Branch and are looking at other opportunities to grow, possibly even bringing their regional offices here. Mr. Cook stated they have 29 distributors in the United States, and Olive Branch is the largest and most automated.

Supervisor Caldwell expressed her appreciation to AmerisourceBergen for hiring DeSoto County residents and working with the Career Tech Center.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the Free Port Exemption for AmerisourceBergen Drug Corporation as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.a.

b. Remington Arms Company, LLC: Free Port Warehouse

Mr. Flanagan stated this is a new company in the Southaven Distribution Center on Stateline Road and they will also be back later for real and personal exemption consideration.

Mr. Chris Wright stated Remington Arms has about 60 employees, but he is the only direct employee of Remington Arms. He stated they partner with Geodis, a 3rd party logistic company, and hire mostly DeSoto County residents. Mr. Wright stated they handle mostly ammunition, firearms, and accessories.

Supervisor Gardner encouraged Mr. Wright to continue hiring DeSoto County residents and thanked him for doing so in the past. Mr. Wright stated their intentions are to only hire local residents.

Supervisor Russell asked where Remington Arms' manufacturing was done. Mr. Wright stated they get daily shipments from their manufacturing plants in Lenoire, AK, upstate New York, and Huntsville, AL.

Supervisor Caldwell thanked Mr. Wright for his company's charitable contributions.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Free Port Exemption for Remington Arms Company, LLC as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.b.

c. DNJ Engine Components, Inc.

10-Yr. Real and Personal Property (\$2,539,000. – Real & \$650,938. – Personal)

Free Port Warehouse

Mr. Flanagan stated this is a new company in Olive Branch that distributes engine components.

Mr. Paul Aiken stated he has been with DNJ for 22 years. He stated that of their 25 distribution centers across the country, Olive Branch will be the national distribution center. He stated Los Angeles was their main hub, and now they are in Olive Branch. Mr. Aiken informed the Board DNJ sells all related engine parts, almost 20,000 part numbers, mostly to auto parts stores and engine builders. He invited the Board to visit their facility for a tour anytime. Mr. Aiken also stated they have 18-20 employees now, and anticipate having up to 30 as business grows.

Mr. Flanagan stated DNJ purchased one of the old Trex Buildings. He stated the Business Investment Incentive Committee recommends the 10-year exemptions.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the 10-year Real (\$2,539,000) and Personal (\$650,938) property exemptions as well as Free

Port exemption for DNJ Engine Components, Inc. as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.c.

2. Facilities Management

a. Quote Approval for Drop Deck Trailer

Facilities Director Robert Jarman informed the Board that the cost of the trailer he had demonstrated for them had gone up a little, but they have also come out with a newer model that includes a dump bed. He stated the dump bed and drop deck trailer is about \$2,700 more. He stated it would not increase his budget.

Mr. Jarman got two quotes for the dump bed/drop deck trailer:

C&C Sales	\$16,125.00 plus \$1800 shipping	Total: \$17,925.00
Contractors Supply	\$15,999.00 plus \$1800 shipping	Total: \$17,799.00

He recommends going with the lower quote of \$17,799.00 from Contractors Supply.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to authorize the purchase of a dump bed/drop deck from Contractors Supply at \$17,799.00 including shipping, as the lowest and best qualified quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.a.

b. Quote Approval for Overhead Door on Aviation Building

Mr. Jarman stated these prices are for purchase and installation of the overhead door. He stated the door has to meet FAA standards for loading the helicopter.

Overhead Door Memphis	\$12,032.00
Maloney Glass & Door	\$10,877.00

Mr. Jarman recommends Maloney Glass & Door as the lowest and best qualified quote.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the purchase of the overhead door for the aviation building from Maloney Glass & Door at a cost of \$10,877.00 as the lowest and best qualified quote as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit H.2.b.

c. Quote Approval for Concrete Pad at Aviation Building

Mr. Jarman stated these quotes are for a 40x40 landing pad, run out connector, walking path and fuel tank pad. He said the 40x40 size was recommended by the FAA.

Progressive Construction \$11,209.00
TomCo Construction \$10,144.00

Mr. Jarman recommends TomCo as the lowest and best qualified bid.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the concrete work at the aviation building to be done by TomCo Construction at a cost of \$10,144.00 as recommended by Mr. Jarman as the lowest and best qualified quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit H.2.c.

d. Quote Approval for Landing Lights in Pad at Aviation Building

Mr. Jarman stated the FAA required landing lights in the landing pad. He said these lights will be imbedded in the concrete pad. Mr. Jarman informed the Board this was not in his original project description, but there is still money in the budget and the project looks to be on target. He stated there will be 8 lights with a green light and infrared beam for night vision, as required by the FAA. He said the pilot will turn on the lights when leaving so they will be on when he comes back.

Mr. Jarman presented two quotes for 8 lights and housing boxes:

Flight Light \$6,736.00
SMC Lighting \$7,632.40

He recommends purchasing from Flight Light as the lowest and best qualified quote.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to authorize the purchase of 8 landing lights and housing boxes at a cost of \$6,736.00 from Flight Light finding they presented the lowest and best qualified quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

Supervisor Gardner asked if the pad would be big enough to land a hospital wing. Mr. Jarman affirmed and said that is why they enlarged it per the FAA.

Supervisor Gardner asked how much it would be to have the landing lights on a sensor. Mr. Jarman stated it was about \$15,000 more. Supervisor Gardner stated he thought there was a remote that the pilot could use to turn the lights on and asked Mr. Jarman to check into that and see if it was feasible in his budget.

See Exhibit H.2.d.

e. Land Records Update

Mr. Jarman stated the Land Records Office project is going great. He stated that the original projection did not cover remodeling the bathrooms, but he feels that it really is a current need. Mr. Jarman stated he is going to have to tear up some of the flooring for the other construction, and it makes sense to go on and make the bathrooms nice during construction. He stated he will need about \$20,000 in addition to the \$63,100.58 that is presented on Exhibit H.2.e. Mr. Jarman also said with the project cost down from the original estimation, he has the money in his budget.

Supervisor Gardner stated he had gone to look at the project and he thinks this should be done now.

Supervisor Caldwell stated that Chancery Clerk Misty Heffner has made some design changes that are keeping the costs down as well. She said she appreciated Mrs. Heffner’s attention to the cost.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the remodeling of the bathrooms at this time.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mr. Jarman stated he has two quotes for the bathroom remodel:

Upchurch \$7,894

Progressive \$9,661

He recommends using Upchurch as the lowest and best qualified quote.

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to accept the recommendation of Mr. Jarman and hire Upchurch for the Land Records bathroom project at a cost of \$7,894 as the lowest and best qualified quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.e.

3. Environmental Services – Waste Pro Star Landing Rubbish Pit Annual Price Adjustment

Mr. Laughter stated Delta Sanitation of Mississippi dba/Waste Pro submitted the annual price adjustment that stated the CPI was up in the month of August by 1.5% and they will increase their rates from \$2.35 to \$2.39 per cubic yard.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to accept Mr. Laughter’s price adjustment report of Waste Pro’s rate increase from \$2.35 to \$2.39 per cubic yard and make the report a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.

4. Office of Procurement

a. Request to Extend Public Safety Uniform Bid – Bid File #16-200-002

Procurement Coordinator Karen McNeil stated the safety uniform bid was written to extend for two six-month periods and then it will have to be rebid. The vendor has agreed to hold all pricing for an additional six months. Ms. McNeil stated the Sheriff recommends extending this bid for six months.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to extend the safety uniform bid for one six-month period, until June 7, 2017, as recommended.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.a.

b. Request to Approve Bid Recommendation for the Purchase of One Used Modular Classroom – Bid File #17-106-001

Ms. McNeil stated Procurement recommends the purchase of the modular classroom from Williams Scottsman for \$58,857.51. She stated this was the lowest of 3 bids and the purchase will come from insurance money. She also stated this is a used building.

Sheriff Rasco reminded the Board that the insurance company will reimburse the cost of the building after the purchase.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the purchase of the used modular classroom from Williams Scottsman at a cost of \$58,857.51, as the lowest and best qualified bid, as recommended by Procurement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.b.

Bid #17-106-001

DeSoto County Board of Supervisors
Office of Procurement
365 Loshier Street, Suite 340
Hernando, MS 38632
BID TAB
Rebid Purchase of One Used Modular Classroom

Bid Date: October 11, 2016

VENDOR	BID AMOUNT	DELIVERY	MANUFACTURER	YEAR
Williams Scottsman	\$ 58,857.51	60 Days	T & R Custom Builder	2008
Toux Modular Building	\$ 152,184.00	45 Days	First String Space	2016
Sustainable Modular Management	\$ 247,102.00	60 Days	Sustainable	2015

RECOMMENDATION: Purchase one used modular classroom from Williams Scottsman

c. Sheriff’s Department – Purchase over \$25,000 for Sheriff’s Tractor

Ms. McNeil stated this tractor will be purchased off state contract from Reliable Equipment for \$36,573.98. It has a 7-foot cutter and loader.

Sheriff Rasco stated the tractor is for upkeep on the shooting range and will come from insurance funds.

Supervisor Gardner asked if there was an extra tractor at the Road Department. Road Manager Andy Swims stated there is one there, but it has not been run in some time and it does not have a cutter or front-end loader.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the purchase of a tractor with 7-foot cutter and loader for the Sheriff’s Department from Reliable Equipment, at the state contract price of \$36,573.98, and have the funds come from insurance money as recommended.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.c.

d. Sheriff’s Department – Purchase of 19 Police Interceptors

Procurement Coordinator Angie Irving presented the requisition from the Sheriff’s Department for 19 Police Interceptors as requested in their 2017 budget. She stated the vehicles are on state contract for a total cost of \$415,948.00.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize the purchase of 19 Police Interceptors on state contract for a total cost of \$415,948.00 as requested by the Sheriff’s Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.d.

e. Sheriff’s Department – Purchase over \$25,000 for 2 motorcycles

Mrs. Irving stated the Sheriff’s Department will be trading in one motorcycle for an \$8,200 credit and the total cost of this purchase will be \$28,372.58 from Southern Thunder in Southaven, MS. The other quote from Bumpus in Memphis, TN was \$29,115.66. Procurement and the Sheriff’s Department recommend Southern Thunder as the lowest and best qualified quote.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the purchase of 2 Police Electra Glide Motorcycles from Southern Thunder in Southaven, MS at a cost of \$28, 372.58 as recommended by Procurement and the Sheriff’s Department as the lowest and best qualified quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

See Exhibit H.4.e.

5. Office of Finance and Accounting

a. Inventory Dispositions – Preliminary – IT, Sheriff, Adult Drug Court, Facilities

Inventory Clerk Angie Tapley presented the preliminary inventory dispositions. The IT pages are for telephones that are no longer in use.

Sheriff Rasco asked that the barn stalls be taken off the inventory disposition list. He stated they will store them for future use should the county proceed with an agri-center or similar facility.

Mrs. Tapley stated the monitor from Adult Drug Court was believed to have been taken to the e-waste trailer.

Mr. Jarman stated as IT replaces cameras, the old ones will be made surplus. He stated the old A/C unit will be scrapped.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the preliminary inventory dispositions as presented and take the barn stalls off the Sheriff’s Department inventory disposition.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

See Exhibit H.5.a.

FISCAL YEAR: **2017** **PRELIMINARY** **INVENTORY DISPOSITION**

DEPT NAME: IT Department NRC = NON REPAIRABLE (COST) H = HUNDREDS DEPT #: 152
NR = NON REPAIRABLE K = THOUSANDS

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	H	C	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
32603	VIEWSONIC 19" LCD MONITOR	A0032030761	lines on screen	03	676					
35159	PRINCETON 19" LCD MONITOR	WCCE2205957	screen is red	04	565					
35750	ACER 17" MONITOR	F711307190843008078401	will not power on	05	294					
37059	LENOVO THINKPAD NOTEBOOK	L3BN455	bad motherboard	06	2,850					
38080	ACER COMPUTER	PSP3706203716011772703	will not boot	07	499					
38458	DELL LAPTOP	CNDG5152486434313582	bad back light	08	300					
39160	LENOVO THINKPAD	L3G9074	will not charge	08	1,850					
39678	WATCHGUARD X750E FIREWALL	9085598856102	end of life	09	1,710					
41089	DELL OPTIPLEX 780 BASE	79453P1	will not boot	10	1,285					
41108	SAMSUNG LASER PRINTR	4F618AX2400526K	bad fuser	10	198					
41110	SAMSUNG LASER PRINTR	4F618AX24003802	will not feed paper	10	198					
41464	Blackberry cell phone	26B435459703219000	Changed carrier	11	310					
41447	DELL OPTIPLEX 745	45N80D1	Blown Caps	11	375					
41499	PANASONIC TOUGHBOOK	1AKYA24987	will not boot	11	2,912					
41508	DELL OPTIPLEX	PRT18F1	bad motherboard	11	375					
41866	DELL 18"FP MONITOR	CNDX6M017287216122P5	lines on screen	11	103					
41880	DELL OPTIPLEX	D5FCGD1	Blown Caps	12	270					

FISCAL YEAR: 2017

PRELIMINARY

INVENTORY DISPOSITION

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O U N T	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
42169	DELL OPTIPLEX	1F0XXB1	bad motherboard	12	250					
42246	SAMSUNG PRINTER	ZSFR8BGC4E098L	will not feed paper	12	80					
42392	DELL OPTIPLEX	9F06CC1	bad motherboard	12	250					
42428	LENOVO M90Z	MIADAFP	will not boot	12	475					
42618	DELL OPTIPLEX	7TAMKFN1	Blown Caps	12	160					
42714	DELL OPTIPLEX	GO249C1	bad motherboard	12	160					
42719	DELL OPTIPLEX	GTQ8D1	Blown Caps	12	160					
42741	DELL D620 LAPTOP	01H1837	bad hard drive	12	1,694					
43467	DELL OPTIPLEX	4K78BC1	will not boot	13	170					
41871	IPHONE 4S 32G	C29E00VKDT08	changed carrier	11	750					
43092	SONIM ARMOR XP3400	270113179409584536	changed carrier	13	270					
43093	SONIM ARMOR XP3400	270113179409583715	changed carrier	13	270					
43094	SONIM ARMOR XP3400	270113179409584576	changed carrier	13	270					
43095	SONIM ARMOR	270113179409584649	changed carrier	13	270					
43096	SONIM ARMOR XP3400	270113179409583625	changed carrier	13	270					
43097	SONIM ARMOR XP3400	270113179409583923	changed carrier	13	270					
43098	SONIM ARMOR XP3400	270113179409584359	changed carrier	13	270					

FISCAL YEAR: 2017

PRELIMINARY

INVENTORY DISPOSITION

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O U N T	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43102	SONIM ARMOR XP3400	270113179409559229	changed carrier	13	270					
43103	SONIM ARMOR XP3400	270113179409583803	changed carrier	13	270					
43105	SONIM ARMOR XP3400	270113179409582468	changed carrier	13	270					
43106	SONIM ARMOR XP3400	270113179409580602	changed carrier	13	270					
43107	SONIM ARMOR XP3400	270113179409584844	changed carrier	13	270					
43108	SONIM ARMOR XP3400	270113179409584897	changed carrier	13	270					
43109	SONIM ARMOR XP3400	270113179409584814	changed carrier	13	270					
43110	SONIM ARMOR XP3400	270113179409584787	changed carrier	13	270					
43111	SONIM ARMOR XP3400	270113179409585016	changed carrier	13	270					
43112	SONIM ARMOR XP3400	270113179409581966	changed carrier	13	270					
43113	SONIM ARMOR XP3400	270113179409584725	changed carrier	13	270					
43114	SONIM ARMOR XP3400	270113179409585012	changed carrier	13	270					
43115	APPLE IPHONE 4	C8TK920BDPOV	changed carrier	13	470					
43116	APPLE IPHONE 4	C8PJW40VDT01	changed carrier	13	470					
43117	APPLE IPHONE 4	C8TK920ADPOV	changed carrier	13	470					
43118	APPLE IPHONE 4	C8TK9R0RDPOV	changed carrier	13	470					
43119	APPLE IPHONE 4	C8TK930BDPOV	changed carrier	13	470					

FISCAL YEAR: 2017

PRELIMINARY

INVENTORY DISPOSITION

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O U N T	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43120	APPLE IPHONE 4	C8TK92FLDPOV	changed carrier	13	470					
43121	APPLE IPHONE 4	C8TK92W10POV	changed carrier	13	470					
43125	APPLE IPHONE 4	C8TK94ESDPOV	changed carrier	13	470					
43126	APPLE IPHONE 4	C8TK940HDPOV	changed carrier	13	470					
43127	APPLE IPHONE 4	C8TK925ZDPOV	changed carrier	13	470					
43129	APPLE IPHONE 4	C8TK948QDPOV	changed carrier	13	470					
43131	APPLE IPHONE 4	C8TK9457DPOV	changed carrier	13	470					
43135	APPLE IPHONE 4	C8TK94L2DPOV	changed carrier	13	470					
43136	APPLE IPHONE 4	C8CJ9TNTDPOV	changed carrier	13	470					
43137	APPLE IPHONE 4	C8TK920SPPOV	changed carrier	13	470					
43140	APPLE IPHONE 4	C8TK9358DPOV	changed carrier	13	470					
43142	APPLE IPHONE 4	C8TK92FTDPOV	changed carrier	13	470					
43143	APPLE IPHONE 4	C8TK92HGPOV	changed carrier	13	470					
43184	APPLE IPHONE 4	C8TK933ZDPOV	changed carrier	13	470					
43185	APPLE IPHONE 4	C8TK92TE0POV	changed carrier	13	470					
43186	APPLE IPHONE 4	C8TK92F8DPOV	changed carrier	13	470					
43187	APPLE IPHONE 4	C8TK930ADPOV	changed carrier	13	470					

FISCAL YEAR: 2017

PRELIMINARY

INVENTORY DISPOSITION

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O U N T	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43191	SONIM ARMOR XP3400	270113179409583068	changed carrier	13	270					
43194	APPLE IPHONE 4	C8TK9228DPOV	changed carrier	13	470					
43195	APPLE IPHONE 4	C8TK92UADPOV	changed carrier	13	470					
43196	APPLE IPHONE 4	C8TK92R7DPOV	changed carrier	13	470					
43200	APPLE IPHONE 4	C8TK940X0DPOV	changed carrier	13	470					
43204	CSPIRE HOTSPOT	SID000072	changed carrier	13	210					
43208	CSPIRE HOTSPOT	SID000074	changed carrier	13	210					
43209	CSPIRE HOTSPOT	SID001456	changed carrier	13	210					
43243	SONIM ARMOR XP3400	270113179409584956	changed carrier	13	270					
43244	SONIM ARMOR XP3400	270113179409585019	changed carrier	13	270					
43249	MOTOROLA QUANTICO	268435459412985053	changed carrier	13	100					
43250	MOTOROLA QUANTICO	2684354510413027929	changed carrier	13	100					
43253	SONIM ARMOR XP3400	270113179409550012	changed carrier	13	270					
43265	MOTOROLA QUANTICO	268435459413014428	changed carrier	13	100					
43271	SONIM ARMOR XP3400	270113179409550049	changed carrier	13	270					
43272	APPLE IPHONE 4	A100003618463B	changed carrier	14	470					
43273	APPLE IPHONE 4	CSFKF288DPOV	changed carrier	13	470					

FISCAL YEAR: 2017

PRELIMINARY

INVENTORY DISPOSITION

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR ACQ	CCST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43274	MOTOROLA QUANTICO	268435459414444796	changed carrier	13	100					
43275	MOTOROLA QUANTICO	268435459402980887	changed carrier	13	100					
43277	MOTOROLA QUANTICO	268435459402135393	changed carrier	13	100					
43278	MOTOROLA QUANTICO	268435460405170883	changed carrier	13	100					
43534	APPLE IPHONE 5S	35880505312661	changed carrier	14	670					
43535	APPLE IPHONE 5S	35880505223143	changed carrier	14	670					
43934	IPHONE 4	99000405136660/CSPM65DEF	changed carrier	14	470					
43976	APPLE IPHONE 4	99000408211665	changed carrier	14	470					
43991	APPLE IPHONE 4	A1000025500489	changed carrier	14	470					
43994	APPLE IPHONE 4	A1000010660530	changed carrier	14	470					
43995	APPLE IPHONE 4	A1000028397480	changed carrier	14	470					
44302	APPLE IPHONE 4	99000185530679	changed carrier	14	470					
44364	APPLE IPHONE 4S	99000185538934	changed carrier	14	469					
44365	APPLE IPHONE 4S	99000185626956	changed carrier	14	470					
44366	APPLE IPHONE 4S	99000185743676	changed carrier	14	470					
44367	APPLE IPHONE 4S	99000185901997	changed carrier	14	470					
44368	APPLE IPHONE 4S	99000185563772	changed carrier	14	470					

FISCAL YEAR: 2017

PRELIMINARY

INVENTORY DISPOSITION

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR ACQ	CCST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
44371	APPLE IPHONE 4S	99000185995773	changed carrier	14	470					
44372	APPLE IPHONE 4S	99000185643484	changed carrier	14	470					
44373	APPLE IPHONE 4S	99000185538913	changed carrier	14	470					
44374	APPLE IPHONE 5S	35200205471793	changed carrier	14	680					
44375	APPLE IPHONE 5S	35200005930092	changed carrier	14	680					
44376	APPLE IPHONE 5S	35200004857244	changed carrier	14	680					
44377	APPLE IPHONE 5S	35200005888606	changed carrier	14	680					
44378	APPLE IPHONE 5S	35880505177670	changed carrier	14	680					
44379	APPLE IPHONE 5S	3520006836150	changed carrier	14	680					
44806	IPHONE 6 PLUS	352002071180236	crushed by vehicle	15	273					
46204	IPhone 5s	F2LR60GBFFK	water damaged	16	350					

FISCAL YEAR: 2016/2017

PRELIMINARY

INVENTORY DISPOSITION

DEPT: SHERIFF'S DEPARTMENT MFC = NON REPAIRABLE (CODE) R = THOUSANDS DEPT # 200
 NAME: MR = HIGH REPAIRABLE H = HUNDREDS LOC #
 DAG = DECLARE AS SURPLUS D = DOLLARS

ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	YR ACQ	CCST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
1680	WHEELED TRACTOR (TUG)	N/A	Surplus for Auction	05	SH	Ar10000 Unit				
N/A	Room Spill Panels (Qty 20)	N/A	Surplus for Auction *Retrieved from Building Asset#41532	11	SD	Lot				
48734	RELIGION MALINDIG (BODY)	N/A	Decommissioned 10/4/78	03	BR	RG Cemetery		P. Ledda	RG Cemetery	

FISCAL YEAR: 2016/2017

PRELIMINARY

INVENTORY DISPOSITION

DEPT: 244 MFC = NON REPAIRABLE (CODE) R = THOUSANDS DEPT # 244
 NAME: ADULT DRUG COURT MR = HIGH REPAIRABLE H = HUNDREDS LOC # 244
 DAG = DECLARE AS SURPLUS D = DOLLARS

ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	YR ACQ	CCST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
38197	Viewsonic 19 inch lcd monitor	QY-X793000999	Lost Affidavit attached	06	2H	1007				
38005	HP Camera	SCN99M3420G	NR = NON REPAIRABLE/corruption	06	2H	Adm Drug Court				

FISCAL YEAR: 2015/2016

PRELIMINARY

INVENTORY DISPOSITION

DEPT: 151 Facilities MFC = NON REPAIRABLE (CODE) R = THOUSANDS DEPT # 151
 NAME: Robert Jarman MR = HIGH REPAIRABLE H = HUNDREDS LOC #
 DAG = DECLARE AS SURPLUS D = DOLLARS

ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	YR ACQ	CCST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
30617	HP Printer		DAG = DECLARE AS SURPLUS							
30675	D Link		DAG = DECLARE AS SURPLUS							
32908	Ash 2700 Camera		DAG = DECLARE AS SURPLUS							
32907	Ash 2700 Camera		DAG = DECLARE AS SURPLUS							
32910	Ash 2700 Camera		DAG = DECLARE AS SURPLUS							
32909	Ash 2700 Camera		DAG = DECLARE AS SURPLUS							
32903	Ash 2700 Camera		DAG = DECLARE AS SURPLUS							
32906	Ash 2700 Camera		DAG = DECLARE AS SURPLUS							
32975	Thermostat		DAG = DECLARE AS SURPLUS							
31414	Poly Cam		DAG = DECLARE AS SURPLUS							
30674	D Link		DAG = DECLARE AS SURPLUS							
32904	Camera		DAG = DECLARE AS SURPLUS							
30354	Police Camera		DAG = DECLARE AS SURPLUS							
30385	Police Camera		DAG = DECLARE AS SURPLUS							
30372	Police Camera		DAG = DECLARE AS SURPLUS							
30390	Police Camera		DAG = DECLARE AS SURPLUS							
34650	Spenco		DAG = DECLARE AS SURPLUS							
43372	Spenco		DAG = DECLARE AS SURPLUS							
43026	Spenco		DAG = DECLARE AS SURPLUS							
49020	Spenco		DAG = DECLARE AS SURPLUS							

ALLOCATION TO DISPOSE PROPERTY CLERK NOTES

FISCAL YEAR: 2015/2016
REVISED SEP 2015

PRELIMINARY

INVENTORY DISPOSITION
1 OF 1

AMBIT #	DESCRIPTION	SERIAL #	ISSUANCE/DATE FOR DISPOSAL	QTY	UNIT	LOCATION AT PRELIMINARY DATE	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
42023	Spoco Camera		DAS = DECLARE AS SURPLUS							
33057	Plowmark Camera		DAS = DECLARE AS SURPLUS							
41028	Cell Monitor		DAS = DECLARE AS SURPLUS							
38077	Spoco Camera		DAS = DECLARE AS SURPLUS							
39482	Spoco Full player		DAS = DECLARE AS SURPLUS							
34047	Spoco 4 channel DVR		DAS = DECLARE AS SURPLUS							
7076	Plowey Equalizer		DAS = DECLARE AS SURPLUS							
7076	Plowey ritter		DAS = DECLARE AS SURPLUS							
7076	Plowey Amplifier		DAS = DECLARE AS SURPLUS							

FISCAL YEAR: 2016/2017
REVISED SEP 2015

PRELIMINARY

INVENTORY DISPOSITION
1 OF 1

AMBIT #	DESCRIPTION	SERIAL #	ISSUANCE/DATE FOR DISPOSAL	QTY	UNIT	LOCATION AT PRELIMINARY DATE	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
39524	GOODMAN 5 TON A/C UNIT	803220667	NR--Being replaced	08	12H	Lewisburg Fire				

b. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Accounting Office Manager Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Page 6 – Millennium Paint – Pavement drop off – Mr. Medlin asked Mr. Swims if that was still the issue in Walls and if it has been fixed. Mr. Swims stated the pavement was fixed the day after the problem happened and this must just be a claim that is late coming in.

Mr. Medlin asked about the Fire Department money. Mrs. Freeze stated it is for yearly utilities.

Supervisor Mark Gardner asked about the following claims:

- Page 6 – Cooke Ins. Jason Patrick – The invoice showed this is a bond renewal.
- Page 14 – IBM – IT Director John Mitchell stated that is the AS400 quarterly maintenance fee.
- Page 27 – Collision Center Southaven – Sheriff Rasco stated that is for trailer repair.
- Page 36 – Beau Rivage – Mr. Laughter stated that is for the MS Recycling Coalition Conference in November.
- Page 45 – Mini Storage – Mrs. Freeze stated that is for a court reporter’s storage for one year.
- Page 46 – Debra Simmons – C Spire - \$145.90 – The invoice showed this was a cell phone bill with an upgrade. Mr. Mitchell stated she has a larger data plan and it would be cheaper to have her on our plan.
- Page 56 – Keith Pearson & Mike Kennedy – Sikeston – Mr. Swims stated they went to look at some tractor trailers and beds to determine which one would best fit the County’s needs.
- Page 59 – Zones Inc. – Dell Wyse – The invoice showed this was for 17 computers to replace old computers at the Road Department. Mr. Mitchell stated he recommended replacing them all.
- Page 59 – John Deere – Mr. Swims stated that is for 2 new tractors.
- Page 59 – Covington Sales & Service – Tiger Bengal – Mr. Swims stated those are the mowers for the new tractors. These purchases were previously approved.
- Page 61 – Star Landing Road – Mr. Swims stated that covers a lot of surveying time, some design time, and geo technical services from Waggoner & Pickering
- Page 62 – ICA Engineering – 5,601 – Mr. Swims stated this is for the Craft & Bethel Road site. He said they did a site walk-through and everything is in line. He stated they are doing a good job.
- Page 67 – Pyramid Interiors – Mr. Jarman stated that is for parts for the ceiling at land records. He stated his crew is doing the installation.
- Page 68 – Granicus – Mr. Mitchell stated this is the payment for the Chancery software project.

Supervisor Bill Russell did not have any questions.

Supervisor Lee Caldwell asked about the following claims:

Page 27 – Alpine Bottle Rental – The invoice showed this was for 2 months for water cooler rentals at the Sheriff’s Department.

Page 28 – North Miss. Tire – \$3,702.90 - Sheriff Rasco said these are replacement tires to have on hand. The invoice showed 30 tires.

Supervisor Michael Lee asked about the following claims:

Page 19 – Medscreens – Mrs. Hanks stated the Coroner’s office often uses this service.

Page 25 – Wal Mart – The invoices showed cases for Ipads and a Lenovo computer

Page 27 – Jody Neyman – Sheriff Rasco stated Mr. Neyman helps with their recertification classes. He teaches a class. It was determined an agreement with Mr. Neyman was needed and Mr. Nowak got Mr. Neyman to send the agreement he had in place to the Board.

Page 28 – Canon PowerShot – The invoice showed a camera for SID.

Page 29 – Emergency Equipment Professional – The invoice showed body armor for 2 men, and 2 Streamlights with chargers. Sheriff Rasco stated this was equipment for 2 new SID officers.

Page 29 – SOS Distributors – Sheriff Rasco stated this is the new trash trailer to replace the old one that was damaged.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the claims docket and authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer; and include the agreement with Jody Neyman as part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.b.

c. Late Bill – Judge’s Order for Witness Fee

Mrs. Hanks stated this was a judge’s order to pay a witness’ travel expenses to Avanti Travel, Inc. Mrs. Hanks said they just received the order in their office and she is requesting approval to pay it.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to pay the late bill to Avanti Travel, Inc. as ordered by Judge Chatham.

The motion passed as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.c.

6. Grant Administration

a. Request Board approval to accept \$1,000.00 grant from the Community Foundation/Maddox Foundation in memory of Marian Spigener Ponders, and for the Board President to sign award documents

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to accept the \$1,000.00 grant from the Community Foundation/Maddox Foundation in memory of Marian Spigener Ponders and authorize the Board President to sign the award documents.

The motion passed as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.a.

b. Request Board approval to apply for Emergency Medical Services Operating Fund (EMSOF) Grant in the amount of \$23,433.00, and for the Board President, County Administrator, and EMS Director to sign application document

Grant Administrator Tanner Kuntz stated he has received the application packet and would like to get it sent off.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize Mr. Kuntz to apply for the EMSOF Grant for \$23,433.00 and authorize the necessary signatures.

The motion passed as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.b.

c. Request Board approval to appoint Tanner Kuntz as Secondary Authorized Signing Authority for FY17 DUI an Occupant Protection Grants, and for President to sign documents granting this authority

Mr. Kuntz stated this will allow him to handle the monthly performance reports and payment requests for the grant.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to appoint Tanner Kuntz as secondary authorized signing authority for FY17 DUI and OP grants and authorize the Board President to sign the necessary documents as discussed.

The motion passed as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

d. Budget Amendment Approval for Community Foundation Grant to Animal Shelter

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the budget amendment to show the donation from the Community Foundation grant to the Animal Shelter.

The motion passed as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit H.6.d.

e. Add: Smoke Detector Grants

Supervisor Gardner asked to add this item for discussion.

Mr. Kuntz stated each individual fire department has to apply for their own grant. He stated he will write the grants and send them to the fire departments. He also stated EMA Deputy Chief Josh Harper will send out an email this week to see who wants to handle the work load in each department.

Supervisor Gardner stated EMA Deputy Chief Chris Olsen informed him that smoke detectors are also available through the Red Cross; they just have to be requested by the fire departments.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize Mr. Kuntz to work with the individual fire departments to pursue grant opportunities and to contact the American Red Cross about participating in their current smoke alarm program.

The motion passed as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

7. Employee Grievance Committee Appointment to Replace Stan Rochelle

Mr. Swims stated he recommended Joel Neel as the appointee.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to appoint Joel Neel to the Employee Grievance Committee as recommended by Mr. Swims.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District ABSENT
Supervisor Michael Lee, Fifth District YES

See Exhibit H.7.

8. Auditor's Report

Mrs. Lynchard stated DeSoto County got a glowing audit report and a certificate for high standards. She requested the letter from the State Auditor's Office and the certificate be made part of the Board minutes.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to accept the report from the State Auditor and make the State Auditor's letter and certificate for high standards a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District ABSENT

Supervisor Michael Lee, Fifth District YES

See Exhibit H.8.

9. Employment Pool Agreement with HLCIS and E911

Mrs. Lynchard reminded the Board that last year they had looked into doing an insurance pool with outside agencies that are on the County payroll. She stated DCRUA was the only agency that qualified for PERS, but the County current assigns an employee to assist DCRUA and she does not want to leave County employment. Mrs. Lynchard stated the County will carry the employees' insurance and the agencies will reimburse the costs. Mr. Nowak has an agreement ready to send to the board attorneys who will be participating in the pool.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the agreements with HLCIS and E911, add worker's comp, and authorize the Board President to sign the agreements as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

10. Streambank Monitoring Report

Mrs. Lynchard said Mr. Tracy Huffman of Waggoner Engineering does a report every year and the County pays him \$2,500. She stated they used to pay \$7,000 to another entity, so Mr. Huffman saves the County a good bit. This year, the blue line stream that must be monitored is at the Detention Facility where the road was built to the Aviation Building.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve Mr. Huffman's task order for Stream Monitoring Inspection at the DeSoto County Detention Facility and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.10.

11. Contract – Sheriff's Department – Inmate Medical Monitoring

Mrs. Lynchard stated Mississippi Association of Supervisors works through Gulf Guaranty to provide this service.

Mr. Nowak stated they provide administrative services to review bills incurred for inmates to determine if the services are necessary, payment is correct, and negotiate any adjustments if necessary. This agreement stated they get paid a percentage amount on the amount of savings.

Sheriff Rasco stated their rate is 5% of the savings to the County.

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to accept the agreement with Mississippi Association of Supervisors and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.11.

12. State Burn Ban

Mrs. Lynchard stated the Governor has issued a state burn ban. She said DeSoto County is not affected because EMA issues burn permits. Mrs. Lynchard wanted the Board to know EMA does not issue burn permits when a statewide burn ban is in effect.

13. Request to Sell Surplus Equipment to Tate County

Supervisor Medlin asked if the Road Department was having trouble with a tractor that only had 2800 hours on it. Mr. Swims stated he will check and see what the reasoning behind that decision was. Mr. Swims stated Crenshaw Auction helps with determining the salvage value of equipment. He also stated he has disclosed all information to Tate County and they would like to pick up the equipment as soon as possible.

Mr. Swims came back later in the meeting and said the hour meter on the tractor in question was reset during some mechanical work.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the sale of surplus equipment to Tate County as presented by Mr. Swims and authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to draw up an MOU with Tate County and authorize the Board president to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.13.

14. Economic Development Grant – Letter of Support

Supervisor Caldwell stated the Workforce Development Center vision is to have extended training from the DeSoto County Schools Career Centers, a place where companies can train close to home, and to partner with NWCC, the Economic Council, and Win Job Center. She said the Governor has committed to funding 3 programs in the State, and we want DeSoto County to have one. Supervisor Caldwell stated the center will be open for surrounding counties to use. She asked the Board to consider sending the letter Mrs. Lynchard drafted and authorize the Board President to sign it.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the letter of support for the Workforce Development Center in DeSoto County and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.14.

15. Addendum: MAS Mid-Winter Conference Jan 3-5

Supervisor Caldwell stated she just got an email of the MAS Mid-Winter Conference January 3-5, 2017 in Jackson. She stated Board members and others that would like to attend need to let the Administration Office know very soon.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve travel to the MAS Mid-Winter Conference January 3-5, 2017 for any Board member, County Administrator, Road Manager, Board Attorney that wants to attend.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Addendum: Supervisor Gardner also reminded the Board that October 28 would have been Supervisor Harvey Lee’s birthday and asked them to remember the family on that day. Supervisor Michael Lee expressed his appreciation for this Board and their support of his brother and family.

I. PLANNING COMMISSION

1. Subdivision

a. Preliminary

- i. Kasic Subdivision, Phase 1 (7085) - Application is for preliminary subdivision approval of two (2) lots on 14.10 acre(s). Subject property is identified as Parcel(s) #2-05-2-04-00-0-00002-00. Subject property is located on the east side of Center Hill Road and north of Miller Station Lane in Section 4, Township 2, Range 5 and is zoned (R-30). (District 1) Applicant: Kenny Creed**

Mr. Bennie Hopkins presented the application by Kenny Creed for Kasic Subdivision, Phase 1 for preliminary subdivision approval of two (2) lots on 14.10 acre(s). He stated the Planning Commission voted unanimously to recommend approval of the preliminary subdivision provided that the applicant agrees to adhere to the same restrictive covenants as those that are recorded for Miller Station Subdivision. Mr. Henry Porter was present to represent the application.

Supervisor Medlin asked if the zoning will change if this application is approved. Mr. Hopkins stated that the zoning will not change if approved for subdivision.

Mr. Henry Porter came forward and stated Mr. Creed is seeking preliminary and final subdivision approval for two lots that were originally part of the preliminary approval of Miller Station Subdivision. He stated the applicant is now requesting approval for the parcel to be subdivided into a 6 acre and 8 acre lot subdivision of its own. He then stated Mr. Creed took ownership of this lot due to a foreclosure. He stated there is already someone interested in the 6 acre lot for a single family dwelling.

Supervisor Medlin stated the Planning Commission recommended approval as long as the applicant adopted the same covenants as Miller Station Subdivision. He then stated he thinks the applicants concern is the 6 acre lot being held to a paved driveway that is required in the covenants. Mr. Porter stated that is one concern and also another concern was that the 6 and 8 acre lots could not be further subdivided unless the Board approves changing the

covenants. Mr. Hopkins stated that with the requirement of the Residential Development Agreement for this subdivision the applicant will have to provide restrictive covenants.

There was discussion of whether this section was given final plat approval and the final plat recorded in Chancery Clerks Office. It was not.

Supervisor Russell asked if Mr. Creed lived in Miller Station subdivision. Mr. Creed confirmed that he does live in Miller Station Subdivision.

Mr. Creed stated he bought this property in foreclosure and is not a developer. He stated he has a couple of people interested in buying the property on Center Hill Road if it is subdivided into smaller lots. He then stated he feels the covenants for Miller Station Subdivision are too restrictive for such a large lot subdivision as he is proposing. Supervisor Gardner stated he feels the Board Attorney should look into whether the Board of Supervisors has the authority to let these lots out of the covenants for Miller Station. Mr. Nowak advised that is approved it will pull this parcel out of Miller Station Subdivision. He then stated the issue at hand is that the neighbors in Miller Station Subdivision want the covenants of Miller Station to be applied to this new development if it is approved.

There was discussion of whether a new subdivision preliminary approval would void an existing preliminary approval.

Kevin Montgomery – 4326 Morgan Cove – came forward and stated he is interested in purchasing the 6 acre lot and plans to build a single family dwelling approximately 2500 sqf in the middle of the lot. He then stated he would also need to build an out building to store a tractor in to maintain the 6 acre lot. He stated outbuildings are not allowed in the Miller Station Subdivision Covenants. He stated he feels the covenants of Miller Farms are too restrictive for such a large lot and that because this lot would no longer be a part of Miller Station Subdivision he should not have to abide by their covenants if he purchased the lot.

There was discussion of how the 6 acre lot will be accessed and Mr. Montgomery stated he would like to access the lot from Chessie Drive due to safety concerns accessing the lot from Center Hill Road.

Supervisor Medlin stated he feels Mr. Nowak will need to look into who is adversely affected by this application and feels that the Board can have an answer for the applicant by the next Board of Supervisors meeting on November 7, 2016.

Supervisor Medlin made the motion and Supervisor Gardner seconded the motion to table Kasic Subdivision, Phase 1 for preliminary subdivision approval of two (2) lots on 14.10 acre(s) until November 7, 2016.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

ii. Sweet Briar Subdivision (7089) - Application is for preliminary subdivision approval of thirty one (31) lots on 67.12 acre(s). Subject property is located on the north side of Adair Lane and west of Hwy 305 in Section 15, Township 3, Range 6 and is zoned Agricultural (A). (District 5) Applicant: South Creek Homes

Mr. Hopkins presented the application by South Creek Homes for Sweet Briar Subdivision for preliminary subdivision approval of thirty one (31) lots on 67.12 acre(s). Mr. Blake Mendrop was present to represent the application.

Supervisor Medlin asked if there was any flood on this property. Mr. Mendrop stated that there is flood in one corner of the lot in the northwest portion of the subdivision.

Mr. Mendrop stated he came before this Board a few months ago for approval of a preliminary subdivision on this site and has since met with the engineering department about some changes to be made to include improving Adair Lane to Hwy 305 in Phase 2 of the proposed development. Supervisor Russell asked what kinds of improvements are proposed. Mr. Mendrop stated the improvements would be to widen Adair Lane to accommodate two vehicles while saving some trees to keep the tree canopy.

There was discussion of when the MOU for improvements to Adair road would be worked out and entered into. It was decided before Phase 2 is approved for final subdivision the MOU will need to be worked out and entered into.

Supervisor Lee made the motion and Supervisor Medlin seconded the motion to approve Sweet Briar Subdivision for preliminary subdivision approval of thirty one (31) lots on 67.12 acre(s).

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- iii. **Dunn Lane Subdivision (7090) - Application is for preliminary subdivision approval of twenty three (23) lots on 21.53 acre(s). Subject property is identified as Parcel # 2-06-5- 16-00-0-00014-00 and is located on the south side of Dunn Lane and east of Belmor Crossing in Section 16, Township 2, Range 6 and is zoned R-30. (District 5) Applicant: Looxahoma, LLC**

Supervisor Caldwell recused herself from this item.

Mr. Hopkins presented the application by Looxahoma, LLC for Dunn Lane Subdivision for preliminary subdivision approval of twenty three (23) lots on 21.53 acre(s).

Supervisor Medlin asked if there have been any discussions concerning improvements to Dunn Lane. Mr. Scott Young stated he has not spoken to anyone about improvements to Dunn Lane. Supervisor Medlin stated he feels there needs to be discussions about improvements to Dunn Lane at some point.

Supervisor Medlin asked if there was anyone present to speak for or against this item. There was no one.

Supervisor Lee made the motion and Supervisor Russell seconded the motion to approve Dunn Lane Subdivision for preliminary subdivision approval of twenty three (23) lots on 21.53 acre(s).

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

b. Final

- i. **Kasic Subdivision, Phase 1 (7086) - Application is for final subdivision approval of two (2) lots on 14.10 acre(s). Subject property is identified as Parcel(s) #2-05-2-04-00-0-00002-00. Subject property is located on the east side of Center Hill Road and north of Miller Station Lane in Section 4, Township 2, Range 5 and is zoned (R-30). (District 1) Applicant: Kenny Creed**

This application was not heard because the Kasic Subdivision, Phase 1 preliminary subdivision application was tabled until November 7, 2016.

c. Plat Vacation

- i. **Bailey Ridge Minor Lot – Application is for plat vacation of a platted and recorded minor lot subdivision (#6728) for tax saving purposes.**

Mr. Hopkins presented the request by Michael Bailey to vacate the Bailey Ridge Minor Lot Subdivision for tax reasons.

Supervisor Caldwell made the motion and Supervisor Lee seconded the motion to approve the request to vacate Bailey Ridge Minor Lot Subdivision in Plat Book 108 page 18 in Section 17, Township 3, Range 9.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. OTHER

a. Fieldbrook Erosion Control Agreement

Mr. Hopkins presented the request for the Board of Supervisor President to sign the Erosion Control Agreement for Fieldbrook Subdivision.

Supervisor Lee made the motion and Supervisor Caldwell seconded the motion to authorize the Board President to sign the Erosion Control Agreement for Fieldbrook Subdivision.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

b. Arlington Refund

Mr. Hopkins presented a request for refund for plumbing permit fees by Arlington Plumbing in the amount of \$354.00. He stated there has not been any work done at either of the sites.

Supervisor Medlin made the motion and Supervisor Caldwell seconded the motion to approve the request by Arlington Plumbing for a refund of plumbing permit fees in the amount of \$354.00.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
------------------------------------------	-----

SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

c. Franklin Refund

Mr. Hopkins presented a request for refund for Conditional Use application fees by Catherine Franklin in the amount of \$150.00. He stated the applicant chose not to pursue a Conditional Use on her property.

Supervisor Medlin made the motion and Supervisor Caldwell seconded the motion to approve the request by Catherine Franklin for a refund of Conditional Use application fees in the amount of \$150.00.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

d. Parkhurst Refund

Mr. Hopkins presented a request for refund for Building Permit fees by Ron Parkhurst in the amount of \$215.00. He stated the applicant chose not to pursue a Conditional Use on her property.

Supervisor Medlin made the motion and Supervisor Caldwell seconded the motion to approve the request by Ron Parkhurst for a refund of building permit fees in the amount of \$215.00.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit I.

J. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to adjourn the Board meeting until Monday, November 7, 2016, at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 17th day of October, 2016, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors